

NATIONAL PERSONNEL RECORDS CENTER

1 ARCHIVES DRIVE ST LOUIS, MO 63138-1002

www.archives.gov



November 28, 2013

RE:

Veteran's Name: [REDACTED]

SSN/SN: *****236

Request Number: [REDACTED]

Dear Sir or Madam:

Thank you for contacting the National Personnel Records Center. In working to fulfill your request, we noted that your inquiry did not include the signed consent of the individual whose record is involved and must be returned without action. The Privacy Act of 1974 provides for the release of information only with the written consent (signature) of the individual to whom the record pertains. If the person is legally incompetent, the legal guardian must sign the release. (The legal representative or guardian should furnish a copy of the court appointment.) If the individual is deceased, we must have the written consent of the next of kin and proof of death. The next of kin is defined as: unremarried widow or widower, son, daughter, father, mother, brother or sister. The following are acceptable forms of proof of death:

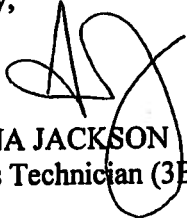
- Death certificate
- Newspaper article (obituary) or death notice
- Coroner's report of death
- Funeral director's signed statement of death
- Verdict of coroner's jury
- If death occurred outside the United States, any document similar to one of the preceding five, or a report of death signed by a United States consul or other agent of the State Department.

Once we receive the necessary authorization and documentation we will make every effort to furnish the requested information. Please include with that authorization a copy of your original inquiry.

Please return your documentation in the envelope provided. This will ensure your information will be routed to me for special handling. Be sure to place proper postage on our envelope to prevent any delays in processing. Your case will remain open for 30 days. If a reply is not received within this time, your case will automatically be closed in our system.

If you have questions or comments regarding this response, you may contact us at 314-801-0800 or by mail at the address shown in the letterhead above. If you contact us, please reference the Request Number listed above. If you are a veteran, or a deceased veteran's next of kin, please consider submitting your future requests online by visiting us at <http://vetrecs.archives.gov>.

Sincerely,



SABRINA JACKSON
Archives Technician (3B)

Enclosure(s)



**We Value Our
Veterans' Privacy**

*Let us know if we have
failed to protect it.*